

Re: HANC47107
Appellant name: Miriam Lieber (Executive Director)
Applicant Name: Hebrew Academy of Nassau County
BEN: 150849
Form 471 Application #: 587940

SUBJECT: Request for Waiver for Funding Year 2007 Form 471 Postmarked Outside of Window Letter

Kindly consider this a formal request for Waiver of the FCC Form 471 filing window deadline for Funding Year 2007 under the Schools and Libraries service support mechanism, also known as the e-rate program.

There was one individual who wholly coordinated the e-rate program at the Hebrew Academy of Nassau County. He left the school's employ at the end of May 2006. No instructions or guidance were given by him to any other staff members AND all relevant e-rate files could not be located.

The handling of the e-rate files for FY2006 was handed over to Miriam Lieber and Phyllis Itzkowitz, who had no experience with e-rate. The result was a multitude of phone calls to e-rate central and the USAC helpline for every step in the e-rate submission process. A check on the USAC help-line phone logs will unequivocally substantiate this assertion.

While working on the FY2006 submissions, we were under the assumption that the Hebrew Academy of Nassau County had to submit an updated Technology Plan in order to qualify for FY2007 e-rate. We were not aware that there was a Form 471 submission time frame. We actually learned about missing the deadline when contacting BOCES with questions concerning the Technology Plan.

The delay in filing was due to lack of familiarity with the program. We therefore respectfully request a waiver of the FCC Form 471 filing window deadline for Funding Year 2007.

Should you need any further information or clarification, please feel free to contact Miriam Lieber at 516-565-5640 x225.